

Addendum No. 1

Date: **March 12th, 2024**

Re: **Online Assessment for Teacher Applicants**

RFP No.: **124-74-2-15**

The following information becomes part and parcel of Request for Proposals (RFP) #124-74-2-15 effective this date. Firms must acknowledge receipt of this addendum in their solicitation response.

The listed items add to, modify, or otherwise alter the specifications and become part of the solicitation documents. Where a portion of the original specifications are added to, modified, or also altered, the portion not so affected shall remain. Firms may have the right to protest this addendum.

Inquiries/ District Responses

Before the solicitation inquiry deadline of March 8th, 2024, the District received inquiries regarding this solicitation. The District's response to each question follows in **bold** font.

1. Will the platform/assessments be used for roles other than teachers?
No
2. If No, What is the total size of the teaching organization (without administrative, operations, etc roles)?
6,000 Teachers
3. In the first agreement, does the school district of Greenville County consider multi-year agreements?
The solicitation is a multi-year agreement that cannot exceed 5 years in total. See solicitation for more information on the term of contract.
4. How many assessments do the district anticipate each year?
This is not required to receive a proposal response.

5. Please help us with details of the district's current application system. What are the different user roles in the system?
The District uses Infor Lawson ERP system and operates primarily on Windows 10 & 11 operating systems. Any additional information will be made available to the awarded proposer.
6. Please share details about the existing process being followed for screening of teacher applicants. Is there any assessment tool currently being used by the district?
When someone applies to the online applicant system, they are issued a link to take the online assessment. The results of that assessment are stored in the applicant system. The applicant does not get a result from the assessment. Previously, we used Crown-Global Teacher Portrait Screener. This tool is no longer available as the company has closed.
7. What are the integration capabilities of the district's existing application system? Are these SSO-based or API-based?
This is not pertinent to the proposal response. Integration will be coordinated with based on the awarded proposer.
8. Can teachers access the results of the assessment on a different platform? Alternatively, do the results need to be accessible on the district's application system?
Teachers do not have access to their results. The results must be accessible to district personnel in the application system.
9. Does the solution need to include any kind of analytics and reports? If yes, does a proposer need to analyze data from the entire applicant pool?
Prospective proposers are encouraged to submit their general reports and analytics as part of the proposal package to the District. However, the scope of work and evaluation factors are what the proposal will be evaluated off of.
10. Please specify the names of any other technology systems, which will be involved in this solution implementation, including CRM, and others.
The District uses Infor Lawson ERP system and operates primarily on Windows 10 & 11 operating systems.
11. Do the assessments, provided by the vendor, need to be validated assessments? If yes, what should be the documentation submitted for the same?
The solicitation outlines the requirements. If it is not presented in the scope then it is not required.
12. As part of the bid checklist, can a proposer submit the Company Incorporation letter under the Copy of Business license category?
Yes, that will be acceptable.
13. What does a proposer need to include as part of the bidding schedule? Is it only the Pay Structure as mentioned in the RFP document?
The pay structure and any other costs that may be incurred by the District.

14. Please specify if there is any specific format for the cost proposal. Can a proposer include the cost of assessment per teacher along with other one-time and/or recurring costs?

A specific format is not required. The cost proposal should include all costs that may be incurred by the District.

15. For Certification of a Drug-Free Workplace, what details does a proposer need to include for Witness? Should it be details of the Notarized signatory or any other point of contact from the proposer?

No details are required to be provided at time of bid opening. The terms are there for informative purposes.

End of Section – Inquiries/District Responses

All other terms and conditions remain unchanged and in force.

Thank you for your interest in the District.



Matt Pettit
Director of Procurement